



# New South Wales Secondary Deputy Principals Association Inc.

Website: <http://www.nswsdpa.asn.au>



Term 2 Meeting  
4 June 2010  
Minutes of Meeting

Agenda Detail	Action Required
<p><b>1. Attendance / Apologies:</b> see attached attendance / contact list.</p> <p><b>2. Minutes from previous meeting</b> Tabled <b>Motion:</b> That the minutes be endorsed. <b>Moved:</b> S. Leavers Seconded: F. Land - Carried</p> <p><b>3. Treasurers Report – Noel Morris</b></p> <ul style="list-style-type: none"> <li>• Financial statement tabled and discussed – Association financially sound</li> <li>• Professional Learning day was financially successful seeing a profit of about \$4,000.00</li> </ul> <p><b>Motion:</b> That the treasurer’s report be accepted. <b>Moved:</b> N. Morris Seconded: D. Wilkinson - Carried</p> <p><b>4. Presidents Report – Steve Ramsey</b></p> <ul style="list-style-type: none"> <li>• Report tabled and discussed (white)</li> <li>• Key issues included: <ul style="list-style-type: none"> <li>• Thankyou and congratulations to Margaret McLelland and the Sydney team for organising our first annual PL Day. A great turn up from DP’s statewide with positive evaluation all round. Day to become a permanent fixture on the calendar.</li> <li>• DP Induction Conference well attended. Association sponsored function went well and will be repeated in 2011.</li> <li>• Raising the school leaving age – we received a response to our position paper from the BOS aying they would continue to keep us informed of developments.</li> <li>• Welcome to Col Ekert – recently appointed as the Associations Executive Officer.</li> <li>• Survey Monkey Tool – has been purchased by the association and will be used to send out the next round of welfare surveys beginning in term 3.</li> </ul> </li> </ul>	<p>Congress reps wishing to use the tool should contact Steve Barnett.</p> <p>Congress reps to consider the reference group structure in terms of the NSWSDPA and send any ideas for changes to Evelyn.</p>

- Reference Groups proposed structure developed by executive team based on the SPC's model. Will be attached to minutes for consideration of congress reps.
- Association fellowship applications are due 30/6 – once again please encourage colleagues to consider applying.
- Life Membership applications due - one more received for Alan McInnes to be voted on later in the days meeting.
- Upcoming Annual conferences – 2011: Riverina – team already formed and growing. 2012 will be North Coast – Preliminary enquiries have been made in terms of venue.
- Corporate Partnerships: We have three active partners at present
- Academy (under renegotiations – TBC)
- Fuji Xerox: \$25,000/ yr 'in kind'
- EdVal Timetabling: \$20,000 for 2010/11
- Future Congress Meetings will be at Citigate Central on Broadway. All accommodation will be booked through the association at the special rate. Col & Evelyn will determine a process for this to happen prior to each meeting.
- Special congrats to Sandra Parker and Sue Fransisco on their appointment to Principal.
- Nominations for Executive for 2010/11 on the website and due in by 6/8/10

**Motion:** That both Sandra & Sue be formally congratulated by letter from the Association

**Moved:** S. Ramsey    **Seconded:** A. McInnes - Carried

**Motion:** That the Presidents report be accepted

**Moved:** S. Ramsey    **Seconded:** E. Hazzard - Carried

#### 5. 2010 Annual Conference Report

- All going well – 260 registered at the time of State Congress.
- \$100,000 in sponsorship is the goal and this is on track.
- Speaker and workshops well underway. 4 Keynotes including Steve Dinham, Scott Henderson & Chris Bonner as closing speaker.

#### 6. Academy Presentation

#### 7. Dianne Marshall – Program Director – DER

- See attached report
- 66,000 laptops already in circulation – 63,000 more to go out this year
- Red laptop upgrades: the old build has been upgraded for the new blue laptop. This image is more stable and secure. All S1 laptops will be reimaged by the TSO to the S2 image. A long process but will only need to happen this once.
- Long term HDD issues can now be solved at a regional level.
- Blue laptop – case issues relating to screen damage. New cases will be provided early term 3.

Col & Evelyn to determine a process for organising accommodation requirements prior to each terms congress meeting.

Steve to write letter on behalf of the assoc.

- Pool laptops – no definite number per school. 15% is an arbitrary amount and each schools pool will deplete over time with new enrolments and possible breakages.
- Wireless Phase 2 is winding up and the demountable program is progressing. The expectation is that wireless must be calculated into the cost of all new buildings from this point forward and that this is the responsibility of the school.
- BOS – the computer skills test is ready to go on the student laptops.
- Solutions for accessing school / faculty specific software is via the portal to the school server ( my files)
- PL funding placed in schools needs to be used – ring Barbara Bober for assistance. All schools must have a PL strategy.
- The ICT disability solution is still being developed – schools need to note that parents need to sign off on alternative use of funds if laptops are not distributed.
- Digital Citizenship – see attached document.

#### **8. Debbie Hocking – Director School and Regional Operations, Office of Schools**

- Debbie spoke on a number of issues : see attached report
  - Rural Outcome of Schooling Project
  - Mental Health
  - LMBR
  - Office of Schools Conference
  - NAPLAN
  - Future of the School Certificate

#### **9. Conference venue tour not available**

#### **10. Reports**

##### **Welfare Officer – Barry Lovegrove**

- Regional conference attendance – a very successful avenue for meeting delegates and identifying issues.
- Christine Causey new president of the SPC – we can look forward to good working relationship with Chis.
- Workload is building. There have been an increase of assaults on DP's and the regional support provided to Dp's continues to be very important.
- DP's are also not coping with the increasing workload and are feeling very stretched.
- Looking forward to working with Col Ekert as the new Executive Officer

##### **Executive Officer – Col Ekert**

- Provided a presentation re: the new role and tabled a role statement.

Most contacts have been made via regional meetings and delegates were reminded that Barry is available to attend such meetings.

Delegates reminded to send Col the names of DP's relieving for at least 1 term so as they can be added to the email distribution list.

- Provided information re: the Citigate Central as a venue for upcoming meetings.
- Encouraged delegates to contact via phone or email

#### **Secondary Principals Council – Steve Ramsey**

- Report tabled (Yellow)
- New executive
- Presentation re: LMBR to be organised for NSWSDPA for term 4 meeting
- Delegates encouraged to ask their Principals to send the minutes of the SPC onto them.

#### **Website Update – Miriam Wride**

- Reminder to visit regularly and check out updates that include new PL resources – Conference registration online does increase the website usage. After the registration the PL page is the most visited page.
- Some changes have been made – the Home page has been simplified new papers are available. ie: Issues that DP's Deal With.
- Delegates will be receiving invites to the conference NING (small blog) and YAMMER – this is DET address based and the group that can sign up is closed to DET DP's.

#### **7. General Business**

- DPIC cocktail party sponsored by NSWSDPA in 2010. New DP's wanted to pass on their thanks.

**Motion:** To provide the same sponsorship for the 2011 DPIC – ie: upto \$1000.00

**Moved:** S. Barnett    **Seconded:** S. Leavers    **carried**

- Sue Dickson from the Open HS provided the following detail re: enrolment for 2011.
  - Dubbo School of Distance Education – need to contact the school
  - Camden Haven ( Laurieton), Open HS (Randwick), Karabar (Queenbeyan) – On school's website early T3
  - Southern Cross (Ballina) – if 2011 form not available when schools need it use the 2010 form and make any necessary changes.
- Bob Perl confirmed that the Association membership that is paid for as part of the Annual Conference is in the school's name.

#### **Next Meeting**

Term 3: AGM – Annual Conference.

Meeting closed 2.30pm

**Evelyn Hazzard**  
**Secretary.**  
**26 June 2010**