



New South Wales Secondary Deputy Principals Association Inc.

Website: <http://www.nswsdpa.asn.au>



Term 4 Meeting
26th November 2010
Minutes of Meeting

Agenda Detail	Action Required
<p>1. Attendance / Apologies: see attached attendance / contact list.</p> <p>2. Minutes from previous meeting</p> <ul style="list-style-type: none">• Tabled <p>Motion: That the minutes be endorsed. Moved: K. Smith Seconded: P. Shellard - Carried</p> <p>3. Treasurers Report – Noel Morris</p> <ul style="list-style-type: none">• Financial statement tabled and discussed – Association financially sound• State Conference was financially successful seeing a profit of about \$60,000.• Proposed budget for 2010 /2011 tabled and discussed. <p>Motion: That the treasurer’s report be accepted. Moved: S. Leavers Seconded: L. Raskall - Carried</p> <p>Motion: That the proposed budget be approved Moved: D. Wilkinson Seconded: G. Yates - Carried</p> <p>4. Presidents Report – Steve Ramsey</p> <ul style="list-style-type: none">• Report tabled and discussed (white)• Key issues included:<ul style="list-style-type: none">➢ Executive planning meeting and meeting with DG went particularly well. The meeting was productive and pleasant, focussing on issues raised in the recent Welfare Survey.➢ LEAP Program – an exchange program with NSW DP’s and Ontario, Canada.➢ 2011 Focuses – tabled and discussed. Mostly a continuation and consolidation of 2010.➢ 2012 survey to focus on PL➢ Procedures for long term absences of students raised in response to the Keisha Abrahams disappearance – Schools encourages to review as the incident highlights the need for sound process.➢ The coroner’s findings in response to the suicide of Alex Wildman – Kadina HS were discussed. DP’s encouraged to refer to InPrincipal 30/7/10 – memorandum DN/10/00225 Responding to Incidents involving Assault & Harassment. <p>Motion: That the Presidents report be accepted Moved: E. Hazzard Seconded: S. Leavers - Carried</p>	<p>New processes for meeting registration working well. Evelyn to work on developing a quick response email return form for 2011.</p> <p>Correction to 2011 Focuses – final point should read: “Support the Riverina Region ...”</p>

5. Vice Presidents Report – Margaret McLelland

- 2011 PL plan tabled and discussed (white)
- PL Day 2011 – 25th March 2011 – organisation well under way.
- Margaret thanked the Congress for their support over the many years of her involvement – particularly in terms of her significant work in the PL area.

6. 2010 Final Conference Report - Scott Leavers

- 430 delegates in total – over 500 at the dinner
- Registration through to evaluation was smooth and successful
- The Wednesday evening get together was a feature
- Evaluations of Key notes were excellent and workshops were reported as broad and relevant.
- The conference turned a profit as a result of significant sponsorship.

7. 2011 Annual Conference Report – Ruth Ernest

- Ruth thanked Nth Sydney Region for their support and resources
- Conference is well underway and the Riverina is looking forward to DP's making their way to Albury to experience their "New Horizons"
- No need to be concerned about transport as there are plenty of flights arriving each day.

8. Academy Presentation

- Focus on new printing and possibilities for school fundraising initiatives including the production of cookbooks and calendars. The service includes complete design and production and the price allows for mark-up at a school level.
- Brochures, banners, formal Yr Photo books and uniform post cards displayed
- New Netbook roll marking software to suit Lenovo Netbooks.

9. Jim Brean – LMBR Update

- Jim outlined the LMBR suite and provided a timeline for the introduction of each of the elements – including SAP (finance) and SALM (Student Admin)
- Link to PPT and resources - <https://detwww.det.nsw.edu.au/deptresources/lmbr/schools/salm/documents/index.htm>

10. Debbie Hocking – Director School and Regional Operations, Office of Schools

- Debbie unable to attend

11. Reports

Welfare Officer – Barry Lovegrove / Executive Officer – Col Ekert

- Brief summary of Welfare Survey provided covering the areas of concern and recommendations
- Meeting with DG outlined
- Barry & Col also drew some comparisons between the Welfare survey findings and those of the SPC's own survey findings.
- Barry spoke about the creation of a Welfare resource for all DP's that will list the names and numbers of contacts that are able to provide an range of support services for DP's. Col suggested that Networking with colleagues was an important way to gain support when coping mechanisms are low. He expressed concern that the survey showed that 28% of DP's do not attend local network meetings.

<ul style="list-style-type: none"> • SPC and NSWSDPA Executive and Welfare offices to set up a network structure to allow for cross discussion of similar issues. • Barry reported that he is frequently being asked to act as a support person to DP's being interviewed by the SED or RD. • Col asked that Regional Conveners send a Regional report through for the newsletter when possible. • Col now has a relieving DP Email distribution list that is working & he again asked delegates to forward the names of relieving DP's in their region. <p>Secondary Principals Council – Steve Ramsey</p> <ul style="list-style-type: none"> • Report tabled (Green) • Delegates encouraged to ask their Principals to send the minutes of the SPC onto DP's <p>Website Update – Miriam Wride</p> <ul style="list-style-type: none"> • Reminder to visit regularly and check out updates that include new PL resources – Conference registration online does increase the website usage. After the registration the PL page is the most visited page. • Delegates encouraged to look at the Regional Contacts page and check their details • A new RSS feed has been added – please log on and check out how to get updates through to your email when new items are added. • The new member's area has also been added – Email Miriam to get a password to enter this section. <p>12. Forum – Local Networking</p> <ul style="list-style-type: none"> • Each region presented their basic network structure to the congress and outlined the successes and challenges of networking as a PL opportunity for DP's state-wide. • Discussion around what works in terms of networking as the backbone of successful PL for DP's. <p>13. General Business</p> <ul style="list-style-type: none"> • Two nominations for Life Membership were taken – Mark Christenson & Margaret McLelland. Both nominations were put to a vote and both were accepted to be conferred at State Conference 2011. <p>Next Meeting Term 1 2011, 24th March.</p>	<p>Most contacts have been made via regional meetings and delegates were reminded that Barry is available to attend such meetings.</p> <p>Delegates reminded to send Col the names of DP's relieving for at least 1 term so as they can be added to the email distribution list.</p> <p>Delegates asked to check contacts page and notify Miriam if details are incorrect</p>
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Meeting closed 3.20pm

Evelyn Hazzard
Secretary
13th December, 2010